

Meal/Break Periods

Employees are granted a fifteen minute coffee break during the first half and the second half of their work day. All employees shall be granted an unpaid meal period of not less than one-half hour duration nor more than one hour duration during each work day to be determined by the work day schedule as assigned.

There are some union agreements that provide paid meal periods for certain positions with peculiar work schedules.

The authorized break/meal period must be taken during the work shift as assigned and may not be used to alter arrival or departure time by not using the break/meal period.

