

**CLASS TITLE:****ARCHITECT**

Class Code: 02993200

Pay Grade: 32A

EO: B

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To perform professional architectural work pertaining to the planning and designing for the erection, enlargement, alteration, and repair of state buildings and structures, or any parts thereof; and to do related work as required.

**SUPERVISION RECEIVED:** Works under the technical supervision of a superior with wide latitude for performance of technical tasks; work is checked in process or upon completion.

**SUPERVISION EXERCISED:** Supervises the work of draftsmen assigned to assist.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To confer with supervisor and with agency heads concerning plans and designs for the erection of new buildings and the enlargement, alteration and repair of existing buildings and structures, or any parts thereof.

To develop and execute preliminary and final working drawings and specifications for proposal and construction purposes.

To prepare explanatory detail drawings.

To make cost estimates of construction, repairs, and alterations.

To check shop and detailed drawings submitted by contractors for completeness, accuracy, and conformity with contract requirements, and to make reports and recommendations to a superior concerning such drawings.

When required, to inspect projects under construction, whether new, or being enlarged, altered or repaired, and to appraise work progress and to make reports thereon to a superior.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A thorough knowledge of the principles and practices of architecture; a thorough knowledge of building construction materials and of modern methods and techniques as applied to building erection, enlargement, alteration, and repair; the ability to make complete architectural plans, specifications, schedules, and cost estimates for new buildings, and structures and for the enlargement, alteration and repair of existing buildings and structures or any parts thereof; and related capacities and abilities.

**EDUCATION AND EXPERIENCE:**

**Education:** Such as may have been gained through: graduation from a college of recognized standing with specialization in architecture; and

**Experience:** Such as may have been gained through: employment in architectural work in the office of a practicing architect of acknowledged standing.

**SPECIAL REQUIREMENT:** At the time of appointment must possess a certificate of registration issued by the Rhode Island Board of Examination and Registration of Architects and must maintain such as certificate of registration as a condition of employment.

Class Revised: December 22, 1985

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