

## **CLASS TITLE: AUDIOLOGY TEST TECHNICIAN**

Class Code: 02791200

Pay Grade: 20A

EO Code: C

### **CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To conduct a wide variety of audiological screenings of school-age children in accordance with RIGL § 16-21-14, including but not limited to children new to the state or country, children with no previous record of a hearing test, and children with chronic screen referrals with no recorded follow-up upon the request of a nurse and/or teacher; to perform a wide variety of administrative/clerical duties related to the Rhode Island School for the Deaf (RISD) hearing screening program; and to do other related work as required.

**SUPERVISION RECEIVED:** Works under the supervision and direction of a licensed Audiologist.

**SUPERVISION EXERCISED:** Usually none.

### **ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To conduct a wide variety of audiological screenings of school-age children in accordance with RIGL § 16-21-14, including but not limited to children new to the state or country, children with no previous record of a hearing test, and children with chronic screen referrals with no recorded follow-up upon the request of a nurse and/or teacher.

To perform a wide variety of administrative/clerical duties related to the Rhode Island School for the Deaf (RISD) hearing screening program.

To develop and coordinate the annual screening schedule for every elementary school throughout the state in consultation with an Audiologist.

Under the direction of an Audiologist, to administer hearing screenings to students pursuant to proper methods and screening protocols.

To perform Distortion Product Otoacoustic Emissions (DPOAE) on students.

To perform tympanogram screening on every student without a known middle ear problem who refers on the Otoacoustic Emissions (OAE).

To conduct audiometric screening on children who refer on the OAE and who are able to provide accurate and reliable behavioral responses to a presented stimuli.

As directed, to perform audiological screenings for autistic and other developmentally-delayed and/or non-verbal children.

To possess and maintain current knowledge of audiological screening protocols, and to provide oral presentations of screening protocols to children.

To interpret screening results and to refer children for more comprehensive audiological and/or medical evaluations as needed.

With the approval of an Audiologist, to recognize indications of significant hearing problems based on screening results and/or the child's past medical history, and to possess and maintain knowledge and understanding of normal and abnormal hearing development.

To actively participate in the training of new hires, and to assist Audiologists in such training.

To coordinate all scheduled events, including late cancellations, with school nurses, administrators, and/or Speech Pathologists.

To revise the hearing screening schedule as needed.

To set up, calibrate, and sanitize all equipment.

To properly and accurately maintain and preserve records of findings in each child's confidential school health record.

To maintain referral lists after the completion of each screening. This includes but is not limited to recording results into KIDSNET.

To be responsible for creating and maintaining files, including computerized files, of all screening results for review by an Audiologist, Physician, or other related health professional.

To be responsible for compiling numerical data for every district throughout the state for statistical purposes.

To develop and create informational packets, and to distribute such information to school officials as directed.

To fax and maintain confirmations of screening dates from each school.

As directed, to order materials, equipment and supplies for the program.

To do related work as required.

## **REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGE, SKILLS AND CAPACITIES:** A working knowledge of the operation, care and maintenance of audiological testing equipment; the ability to administer the prescribed tests to children with a variety of abilities; the ability to explain the results of testing to children and others; a working knowledge of audiological screening protocols; the ability to interpret audiological screening results and recommend referrals for more comprehensive audiological and/or medical evaluations; the ability to organize and maintain accurate records; the ability to perform administrative and clerical functions; the ability to establish and maintain effective relationships with students, school personnel and others; the ability to operate a motor vehicle; and related capacities and abilities.

## **EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: possession of a high school diploma; and,

Experience: Such as may have been gained through: employment in a responsible position involving the performance of basic audiological tests, and/or employment working with various and diverse populations of school-age children.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

**SPECIAL REQUIREMENTS:** At the time of appointment and continually thereafter, must possess a valid motor vehicle operator's license and must possess own transportation. Must obtain and pass a BCI check, and must register with the Rhode Island Department of Health within 30 days of commencing employment. Prior to providing services, must successfully complete on-the-job training.

Class Revised: July 23, 2017

Editorial Review: 3/15/03