

**CLASS TITLE:                   AUTOMOBILE DRIVER**

**Class Code: 02124200**

**Pay Grade: 07A**

**EO Code: H**

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To drive light automotive equipment such as automobiles, ambulances or small trucks; when not so engaged, to perform manual labor or simple clerical tasks; and to do related work as required.

**SUPERVISION RECEIVED:** Receives specific assignments of work from a superior; work is reviewed on completion for compliance with directions.

**SUPERVISION EXERCISED:** Usually none.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To drive light automotive equipment such as automobiles, ambulances or small trucks.

To drive an automobile for the transportation of Home Teachers of the Blind.

To guide and assist a Home Teacher of the Blind in her work in any way that sight is necessary.

To keep automotive equipment clean and maintain proper servicing such as: fuel, oil, grease, water and air.

To go on various assigned errands.

As required, to perform light manual labor or simple clerical tasks.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A thorough knowledge of the state laws pertaining to the operation of motor vehicles on the highway; the ability to drive and service light automotive equipment; the ability to follow oral and written instructions; and related capacities and abilities.

**EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: completion of eight school grades; and

Experience: Such as may have been gained through: employment as an operator of motor equipment.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

**SPECIAL REQUIREMENT:** Must possess and maintain a valid Rhode Island driver's license as a condition of employment.

Class Revised: December 22, 1985

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