

**CLASS TITLE: BEAUTY SHOP INSPECTOR**

**Class Code: 02268200**  
**Pay Grade: 15A**  
**EO Code: H**

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To inspect beauty shops and hairdressing schools as to location, surroundings, sanitation, operating conditions and license status for compliance with state laws and regulations; to inspect credentials of those engaged in hairdressing; and to do related work as required.

**SUPERVISION RECEIVED:** Receives detailed assignments from a superior; work is spot-checked for conformance to Board of Hairdressing policies and with state laws and regulations covering such inspections; periodic and special reports are submitted which are used by superiors as a method of reviewing the work.

**SUPERVISION EXERCISED:** Usually none.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To inspect beauty shops and hairdressing schools as to location, surroundings, sanitation, operating conditions and license status for compliance with state laws and regulations.

To check licenses, health certificates and other credentials of hairdressers and hairdressing school instructors.

To ascertain whether the locations of such beauty shops or hairdressing schools conform to applicable laws and regulations.

To ascertain whether there is an adequate supply of hot and cold running water and whether adequate toilet facilities are provided.

To ascertain whether establishments are maintained in a sanitary condition and proper and adequate light, heat and ventilation are provided.

To examine operators' methods of maintaining personal cleanliness.

To examine sterilization methods employed to keep utensils, instruments, appliances and linen in a sanitary condition.

To advise as to proper disinfecting of all instruments and appliances and as to special precautions to be taken with patrons suffering from skin lesions or diseases.

To check the toilet preparations used or dispensed to determine whether any are of a known harmful or questionable nature.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A thorough knowledge of the regulations, rules and laws regulating hairdressing schools, beauty shops and their workers; the ability to inspect such shops and schools and to detect such conditions that would be in violation of the regulations, rules and laws; the ability to prepare written reports on such inspections; and related capacities and abilities.

**EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: graduation from a senior high school supplemented by completion of the prescribed courses in hairdressing school; and

Experience: Such as may have been gained through: employment as a full-time paid licensed hairdresser.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

**SPECIAL REQUIREMENT:** Must possess a license issued by the State Board of Hairdressers and maintain such licensure as a condition of employment, as well as be eligible to manage a shop.

Class Revised: December 22, 1985

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