

CLASS TITLE: BUDGET ANALYST I/ECONOMIST

Class Code: 02654100

Pay Grade: 28A

EO: B

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To perform professional duties in the analysis of economic and population data to be used for financial planning purposes; to evaluate and review complex technical information and prepare comprehensive analyses, plans and reports; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of the Budget Officer with considerable latitude for the exercise of independent judgement and initiative; work is subject to review through periodic conferences and evaluation of reports.

SUPERVISION EXERCISED: Usually none.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To evaluate and review a wide variety of economic data for use in forecasting, planning and analysis.

To prepare periodic forecasts and analyses of state revenues, make presentations to the Revenue Estimating Conference upon request by the Budget Officer; to prepares population and employment projections for the Rhode Island Budget Office.

To serve as liaison with state agencies in collecting and evaluating economic and fiscal information; to serve as the spokesperson on Rhode Island projections when dealing with state agencies, local governments, the federal government and other states.

To develop, monitor and analyze legislative proposals in the areas of state taxation, local taxation, economic development and related state fiscal issues; to evaluate federal legislation, economic policy and fiscal policy that effect the state.

To develop, use and maintain state econometric and analytic resources; to review economic and public policy literature and coordinates its use by staff members; to provide data, reports and technical assistance to other state agencies and staff; to prepare in-depth research on topics on an ad hoc basis.

To develop and prepare future scenario information for planning and coordination purposes and for economic and demographic analysis aspects of long range planning and policy development.

To perform related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of economics, econometrics, and economic data sources; a thorough knowledge of research methodology including the use of statistics and data collection; a working knowledge of economic forecasting methods, including regional and national forecasting; the ability to understand Rhode Island's economic structure, economic modeling, data interpretation and information used for planning processes; computer hardware/software systems and data processing; the ability to plan, organize and carry out complex assignments; the ability to establish and maintain effective working relationships with associates; the ability to organize and present the results of complex research or analysis effectively in oral, written and graphic form; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: possession of a Master's Degree in Economics; and

Experience: Such as may have been gained through: considerable employment as a principal economist in a financial institution.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Created: April 27, 1997

Editorial Review: March 15, 2003