

CLASS TITLE: CHIEF FINANCIAL ANALYST

Class Code: 02640400

Pay Grade: 38A

EO: B

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To be responsible for the financial analysis of utility rate filings and rate design matters for the Public Utilities Commission; and to do related work as required.

SUPERVISION RECEIVED: Works under the supervision of the chairman of the Public Utilities Commission with considerable latitude for the exercise of individual judgement; work is reviewed for results obtained and conformance procedures and objectives.

SUPERVISION EXERCISED: Usually none.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To be responsible for the financial analysis of utility rate filings and rate design matter for the Public Utilities Commission.

To provide technical assistance to the Commission in the areas of utility Accounting and Taxation.

To review and verify utility rate design of the utility companies.

To provide technical assistance for gas and electric adjustment clauses.

To review, analyze and verify utility tariff changes.

To perform investigation of utility matters as may be directed by the Commission.

To assist in the writing of utility rate decisions in regards to technical, tax and accounting issues.

To prepare and pre-file written testimony and accounting schedules on utility rate filings, investigations and related matters.

To present oral testimony as an expert witness before the Public Utilities Commission and the Division of Public Utilities Hearing Officers.

To review and evaluate utility decisions, orders and rulings throughout the country as made by other state and federal regulatory boards and commissions.

To do related work as required.

REQUIRED QUALIFICATION FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of technical and complex accounting functions and utility regulation relating to financial matters; The ability to present oral testimony as an expert witness in utility rate cases; the ability to analyze utility accounting, taxation and utility rate designs; the ability to deal with utility company representatives, superiors and associates in a tactful and courteous manner; the ability to prepare written reports; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a college of recognized standing with specialization in accounting, business administration or Public Administration; and

Experience: Such as may have been gained through: employment in a responsible capacity involving fiscal or business management in the private sector or with a state or governmental agency.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Created: October 7, 1990

Editorial Review: 3/15/2003