

**CLASS TITLE: CHIEF OF COMPLIANCE AND INSPECTION
(DEPARTMENT OF ENVIRONMENTAL
MANAGEMENT)**

**Class Code: 02747400
Pay Grade: 38A
EO: A**

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To plan and administer a statewide environmental regulatory program to preserve, protect and improve the air, water and land resources of the state so as to promote the public health, welfare and safety, prevent injury or detriment to human, plant and animal life, physical property and other resources and to foster the comfort and convenience of the state's inhabitants; and to do related work as required.

SUPERVISION RECEIVED: Works under the broad direction of the Associate Director for Environmental Protection (DEM) with wide latitude for the exercise of independent judgment and initiative in carrying out the objectives of the program; work is reviewed and evaluated through periodic reports and conferences.

SUPERVISION EXERCISED: Plans, organizes, coordinates, supervises and evaluates the work of professional, technical, subprofessional and others engaged in the program.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To plan and administer a statewide environmental regulatory program to preserve, protect and improve the air, water and land resources of the state so as to promote the public health, welfare and safety, prevent injury or detriment to human, plant and animal life, physical property and other resources and to foster the comfort and convenience of the state's inhabitants.

To supervise the issuance of enforcement actions against those persons violating state laws and regulations and to require such persons to appear at formal hearings as prescribed by law.

To order and supervise the institution of legal proceedings against those violators who have failed to comply with state laws and regulations relating to the preservation, protection and improvement of the air, water and land resources of the state.

To confer and coordinate with law enforcement officials and the State's Attorney General's Office regarding the investigation of any criminal violations of the state's laws and regulations relating to the preservation, protection and improvement of the air, water and land resources of the state.

To confer with federal officials and neighboring state officials to implement and coordinate enforcement programs.

To attend meetings and conferences relating to the activities of enforcing the state's laws and regulations and to represent the department of such meetings.

To coordinate and supervise the dissemination of public information.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of the principles and practices employed to preserve, protect and improve the air, land and water resources of the state; a thorough knowledge of the state laws and regulations as they relate to air, land and water resources protection and the ability to interpret and apply such laws; the ability to plan and administer a statewide program for the enforcement of regulatory programs protecting the air, land and water resources of the state; the ability to strategically target compliance and enforcement efforts;; the ability to coordinate timely and appropriate enforcement follow up, both in terms of the type of enforcement response and the size of penalties

assessed and collected; the ability to coordinate the appropriate use of assistance and pollution prevention tools within the context of the enforcement program; the ability to testify as a witness in legal proceedings against violators of state environmental protection laws and regulations; the ability to establish and maintain effective working relations with federal, state and local officials; the ability to effectively communicate in public the importance of the protection and control of state resources; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a college of recognized standing with specialization in either Sanitary Engineering, Civil Engineering with a sanitary option, Environmental Engineering, Chemical Engineering or Chemistry, Biological Sciences, or Law; and advanced study at the graduate level; and

Experience: Such as may have been gained through: employment in a responsible supervisory position relating to environmental protection and/or extensive experience in enforcing environmental statutes.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Revised: September 27, 1998

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