

CLASS TITLE: CLEANER (PUBLIC BUILDINGS)

Class Code: 02165200
Pay Grade: 01W
EO: H

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To perform cleaning duties in a public building usually after office hours; and to do related work as required.

SUPERVISION RECEIVED: Duties are assigned individually in detail; work is carefully supervised and reviewed upon completion for efficient performance.

SUPERVISION EXERCISED: Usually none.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To sweep, mop, dust, wash and otherwise clean hallways, rooms, offices and lavatories in a public building.

To polish furniture and wash woodwork and windows when required.

To clean and polish plumbing fixtures.

To wax floors.

To collect and dispose of rubbish.

To vacuum rugs and carpets.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: The ability to perform routine or highly repetitive work following specific instructions; and related capacities and abilities.

Education: Sufficient to follow simple verbal directions.

SPECIAL REQUIREMENT: At the time of appointment must be physically qualified to perform the assigned duties as evidenced by a physician's certificate.

Class Revised: April 27, 1986

Editorial Review: 3/15/03