

CLASS TITLE: COASTAL POLICY ANALYST

Class Code: 02510800
Pay Grade: 32
EO Code: B

CLASS DEFINITION

GENERAL STATEMENT OF DUTIES: To independently perform a full range of tasks in the technical review and analysis of environmental program data and issues within the field of coastal zone management, as it relates to the implementation of the RI Coastal Resources Management Program (RICRMP), to develop recommendations for courses of action and assist in the development of new policies, regulations, plans, legislation and project management; and to do related work as required.

SUPERVISION RECEIVED: Works under the direction of a superior with wide latitude for exercising initiative and independent judgement.

SUPERVISION EXERCISED: May supervise personnel assigned to assist; ensures that work products are developed in a qualitative and timely manner.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To independently perform a full range of tasks in the technical review and analysis of environmental program data and issues within the field of coastal zone management, as it relates to the implementation of the RI Coastal Resources Management Program (RICRMP). To research, collect and analyzes resource data and educational materials.

To review agency plans, policies, regulations and statutes for their adequacy for meeting current demands of the coastal environment both economic and natural.

To act on behalf of the project manager for coastal studies, planning activities, and agency/interagency planning and construction projects.

To develop recommendations for courses of action and assist in the development of new policies, regulations, plans, legislation and project management.

To provide technical consultation to local, regional, state, federal officials, and the public.

To coordinate federal grant-in-aid programs and prepares related paperwork.

As needed, to prepare publications and guidelines on environmental protection, natural resources education and economic development issues.

May testify at public hearings.

May serve as a legislative liaison.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS, AND CAPACITIES: A thorough knowledge of the principles and practices of environmental and policy analysis; a working knowledge of wetland identification, marine biology, hydrology, coastal geology, soil genesis and classification; a working knowledge of aerial photography interpretation, Geographic Information System (GIS) and Global Positioning System (GPS); a working knowledge of fisheries and wildlife management; a working knowledge of local, state and federal laws, statutes, regulations as it pertains to coastal management and policies pertaining to environmental protection; a familiarity of statistics and computer usage; the ability to communicate effectively and develop cohesive written reports and analyses; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: possession of a Master's Degree with specialization in one of the natural resource with a marine specialization, marine environmental or coastal geology sciences, or in a closely related field; and

Experience: Such as may have been gained through: employment in a responsible professional position in the environmental field with an understanding of coastal processes.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Created: October 31, 2004