

CLASS TITLE: DEPUTY CHIEF, DIVISION OF ENFORCEMENT (DEM)

Class Code: 02222500

Pay Grade: 36A

EO Code: B

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: Within the Division of Law Enforcement in the Department of Environmental Management, to work directly under the Chief, Division of Enforcement (DEM) and be responsible for the work of the staff of Environmental Police Officers engaged in the enforcement of a variety of state and Federal laws pertaining to the protection and conservation of the natural resources of the state; and to do related work as required.

SUPERVISION RECEIVED: Works under the general direction of the Chief, Division of Enforcement (DEM) from whom general instructions are received with considerable latitude allowed in arranging details of work; work is reviewed for conformance to department rules, regulations and policies and procedures, as well as state and federal law.

SUPERVISION EXERCISED: Plans, assigns, supervises and reviews the work of the staff of Environmental Police Officers as well as other support staff within the Division.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

Within the Division of Law Enforcement in the Department of Environmental Management, to work directly under the Chief, Division of Enforcement (DEM) and be responsible for the work of the staff of Environmental Police Officers engaged in the enforcement of a variety of state and Federal laws pertaining to the protection and conservation of the natural resources of the state.

To assume all the duties and responsibilities of the Chief in their absence and serve as the acting head of the DEM Division of Enforcement.

To be responsible for the overall work of the staff of Environmental Police Officers engaged in enforcing a variety of state laws and certain federal laws pertaining to the functions of the Division.

To be responsible for the evaluation of management methods and procedures within the Division regarding the effectiveness and efficiency of operations.

To oversee the work of subordinates engaged in patrolling the fields, woodlands, streams, ponds, lakes and tidal waters, state parks, management areas and game preserves for the enforcement of all state laws, rules and regulations of the state by Environmental Police Officers.

To supervise subordinates involved in the performance of a variety of management tasks in a fish, shellfish and wildlife conservation program such as: trapping and redistributing of game; to salvage and transfer game fish from ponds, lakes and streams and to coordinate and oversee the transplanting of shellfish and to supervise the harvesting of the transplanted shellfish by commercial fishermen.

To oversee and liaison with the Federal Food and Drug Administration the shellfish area monitoring plan and conduct yearly reviews as required.

To oversee and manage marine patrols in federal waters for whale and porpoise entanglement, fixed gear "break-away" vertical lines, and other fisheries enforcement as required by National Marine Fisheries.

To supervise and participate in the investigation of complaints, the issuance of warrants, the arrest and arraignment of any person found violating the laws, rules or regulations of the state, the serving of subpoenas, preparation of summonses and to give evidence in courts of law.

To plan, develop and implement an in-service training program for Environmental Police Officers with special reference to changes in the laws, departmental policies and improved law enforcement techniques.

To plan, develop and maintain the Environmental Police Officer's Law Enforcement Manual for the training of personnel.

To review and evaluate reports of patrols, investigations and interviews for conformance to departmental policy and state laws.

To oversee the implementation and coordination of the Rhode Island Police Accreditation program and monitor for compliance in use of policies and procedures set forth.

To be responsible for developing a maintenance plan for all divisional equipment used in the patrolling of the fields and waters of the state.

To suggest replacement of items of equipment used in law enforcement work and to develop specifications for the purchasing of such equipment when required.

To prepare detailed weekly, monthly and annual reports on all aspects of the operations engaged in by subordinates during their assigned patrols for review by a superior and to maintain related statistics as may be required.

To supervise the preparation of detailed reports of activities as required by the state and United States Coast Guard and, when necessary, to supervise detailed investigations.

To organize and conduct joint operations and training with the United States Coast Guard.

To supervise search and rescue operations and boating accident and marine larceny investigations as required.

To compile and maintain current files of the conservation laws of other states and to periodically evaluate current state laws and to suggest revisions or new legislation in this field to a superior.

To liaison with the North American Conservation Law Enforcement Chiefs (NACLEC) on training, federal legislation and key issues facing conservation law nationally.

To operate such mobile two-way radios as may be required in the performance of the above duties.

To carry firearms or other weapons concealed or otherwise in the performance of the duties and responsibilities as outlined.

To maintain deputized authority as both National Marine Fisheries Agent and US Fish and Wildlife Agent.

To represent the Chief at conservation meetings, hunter safety courses, exhibits, schools, sports club meetings, boat shows, and various other public forums and field trials as designated.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGE, SKILLS AND CAPACITIES: Advanced knowledge of state and federal fish and game laws; advanced knowledge of the state's boating laws pertaining to the registration and regulation of motor boats; knowledge of the state's forestry laws and techniques of forest fire prevention and suppression; knowledge of the United States Coast Guard "Rules of the Road" for the operation of motorboats on inland waters; knowledge of piloting, basic seamanship and boat handling; a familiarity with the life habits and living conditions of the fish, game and shellfish common to the state; knowledge of Federal Food and Drug Administration monitoring requirements; the ability to operate mobile two-way radios; a thorough knowledge of the proper use and care of firearms; the ability to explain and interpret pertinent provisions of laws and regulations; a thorough knowledge of the principles and practices commonly applied by law enforcement officers in the investigation and subsequent prosecution of violators of state and federal laws; the ability to apply such knowledge, principles and practices in the performance of duties; the ability to plan, organize and supervise the activities of subordinates engaged in law enforcement work; the ability to give clear verbal and written instructions to subordinates; the ability to prepare clear and concise reports; the ability to plan and develop training material and the ability to instruct others; the ability to deal tactfully with the general public; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Possession of a Bachelor of Science Degree from a college of recognized standing in Biology, Natural Resources or a related discipline; and

Experience: A minimum of three (3) years of employment in a full-time supervisory position as a Rhode Island Environmental Police Officer III, or in an equivalent officer position in a state or federal law enforcement force

engaged in natural resources law enforcement with arrest powers.

SPECIAL REQUIREMENTS: Unless otherwise specified, at the time of appointment and continually thereafter:

1. Must possess and maintain a valid motor vehicle operator's license.
2. Must, at the time of application and continually thereafter, be free from any and all felony convictions.
3. Must meet the State of Rhode Island qualification requirements to carry weapons used in the performance of duty and must maintain such qualification requirements as a condition of employment.
4. Must, at the time of application and thereafter, continually meet all requirements that are necessary for entry into the Municipal Police Training Academy (hearing, vision, fitness, etc.).
5. Must have ability to perform all law enforcement duties as required in the field, on special duty assignments and marine patrols.
6. Must be certified by the State of Rhode Island Commission on Standards and Training (Chapter 42-28.2 of the General Laws of Rhode Island, as amended) to be evidenced by graduation from the Municipal Police Training Academy. In accordance with RIGL 42-28.3-1, no person shall be appointed in any capacity until they shall have been evaluated and tested by a certified psychologist specified by the Director of the Department of Environmental Management and receive a satisfactory rating.
7. Must successfully complete and pass a CPR/first aid training course specified by the Department once every two (2) years.

Class Revised: January 4, 1998

Editorial Review: March 15, 2003

Class Revised: August 18, 2019