

**CLASS TITLE: DISEASE INTERVENTION SPECIALIST I**

**Class Code: 02255600**

**Pay Grade: 24**

**EO Code: B**

**CLASS DEFINITION**

**GENERAL STATEMENT OF DUTIES:** To perform field investigations and/or inspections for the purpose of detection, prevention and control of infectious and noninfectious diseases; to make epidemiological investigations involving interviewing and counseling of patients, follow-up, contact tracing and subsequent examination; and to do related work as required.

**SUPERVISION RECEIVED:** Works under the general supervision of a superior with some latitude for the exercise of independent judgement; work is reviewed through conferences and written reports for results obtained.

**SUPERVISION EXERCISED:** None.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To perform field investigations and/or inspections for the purpose of detection, prevention and control of infectious and noninfectious diseases.

To make epidemiological investigations involving interviewing and counseling of patients, follow-up, contract tracing and subsequent examination and treatment.

To provide support and assistance to community, public and private agencies in the prevention, identification, treatment and referral of individuals at risk.

To inform individuals, groups, and agencies as to the regulations and statutes relative to infectious and noninfectious diseases; to ensure compliance of these regulations and statutes regarding the timely reporting of infectious diseases.

To assist in the compilation and preparation of reports containing statistical data for surveillance purposes.

To maintain confidential records, prepare reports and provide data as required by the program and related agencies.

To assist in the coordination of clinic activities on a routine or as needed basis.

To assist in outbreak investigations within the division and/or involving other divisions, departments and agencies.

To assist in the conduct of public health programs in schools, correctional facilities, rehabilitative agencies, etc.

To educate and provide recommendations to the general public concerning infectious and noninfectious diseases.

To receive and analyze laboratory/morbidity reports from the private sector and to evaluate the quality of collected data in order to create and maintain a surveillance tracking system.

To visit laboratories and physicians to assure accurate and timely reporting of reportable diseases.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS, AND CAPACITIES:** A working knowledge of the principles, procedures, methods and techniques involved in the prevention and control of infectious and noninfectious diseases; a working knowledge of the pertinent statutes and regulations relating to the individual disease entities of concern to the department; a working knowledge of the methods and procedures involved in the making of public health investigations; the ability to perform epidemiological investigations; a familiarity with the compilation and statistical analysis of epidemiological data; the ability assist in the to coordination of clinic activities; the ability to communicate and interact tactfully, effectively and with confidence with the medical profession and personnel of other agencies; and related capacities and abilities.

**EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: graduation from a college of recognized standing; with specialization in a public health discipline; and

Experience: Such as may have been gained through; employment involving the performance of field investigations and/or inspections.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Revised: October 31, 2004