

CLASS TITLE: DISEASE INTERVENTION SPECIALIST II

Class Code: 02255700

Pay Grade: 27

EO Code: B

CLASS DEFINITION

GENERAL STATEMENT OF DUTIES: To perform the more difficult and complex field investigations and/or inspections for the purpose of detection, prevention and control of infectious and noninfectious diseases; to make the more difficult and complex epidemiological investigations involving interviewing and counseling of patients, follow-up, contact tracing and subsequent examination; to provide “on-call” services in the departments animal bite program; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a superior with wide latitude for the exercise of independent judgement; work is reviewed through conferences and written reports for results obtained.

SUPERVISION EXERCISED: May be required to train, supervise and assign work to personnel of a lower rank.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To perform the more difficult and complex field investigations and/or inspections for the purpose of detection, prevention and control of infectious and noninfectious diseases.

To make the more difficult and complex epidemiological investigations involving interviewing and counseling of patients, follow-up, contract tracing and subsequent examination and treatment.

To participate in the Department of Health “animal bite” on call system; to screen calls and authorize vaccine utilization in accordance with standardized procedures.

To provide technical support and assistance to community, public and private agencies in the prevention, identification, treatment and referral of individuals at risk.

To inform individuals, groups, and agencies as to the regulations and statutes relative to infectious and noninfectious diseases; to ensure compliance of these regulations and statutes regarding the timely reporting of infectious diseases.

To be responsible for the compilation and preparation of reports containing statistical data for surveillance purposes.

To maintain confidential records, prepare reports and provide data as required by the program and related agencies.

To coordinate clinic activities on a routine or as needed basis.

To assist in outbreak investigations within the division and/or involving other divisions, departments and agencies.

To conduct public health programs in schools, correctional facilities, rehabilitative agencies, etc.

To educate and provide recommendations to the general public concerning infectious and noninfectious diseases.

To provide orientation and training for representatives of lower rank in the performance of field investigations and/or inspections for the purpose of infectious and noninfectious disease control.

To assign and review the work of representatives of lower rank in the performance of field investigations and/or inspections for the purpose of detection, prevention and control of infectious and noninfectious diseases.

To receive and analyze laboratory/morbidity reports from the private sector and to evaluate the quality of collected data in order to create and maintain a surveillance tracking system.

To visit laboratories and physicians to assure accurate and timely reporting of reportable diseases.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS, AND CAPACITIES: A thorough knowledge of the principles, procedures, methods and techniques involved in the prevention and control of infectious and noninfectious diseases; a working knowledge of the pertinent statutes and regulations relating to the individual disease entities of concern to the department; a working knowledge of the methods and procedures involved in the making of public health investigations and the ability to train and assign staff members engaged in such investigations; the ability to perform the more difficult and complex epidemiological investigations; a familiarity with the compilation and statistical analysis of epidemiological data; the ability to coordinate clinic activities; the ability to communicate and interact tactfully, effectively and with confidence with the medical profession and personnel of other agencies; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through; graduation from a college of recognized standing with specialization in a public health discipline; and

Experience: Such as may have been gained through; considerable employment involving the performance of field investigations and/or inspections for the purpose of the detection, prevention and control of infectious and noninfectious diseases.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Created: March 4, 1984

Class Revised: October 31, 2004