

CLASS TITLE: ENVIRONMENTAL MONITORING ASSISTANT

Class Code: 02725600
Pay Grade: 28G
EO: C

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To conduct sampling programs related to the Narragansett Bay Commission's (NBC) sewer system and the commercial and industrial users connected to the system; and to do related work as required.

SUPERVISION RECEIVED: Works under the supervision of a superior from whom directions are received; work is reviewed for completeness and conformance with standards.

SUPERVISION EXERCISED: Generally, none.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To be responsible for the manual and automatic sampling at industrial and commercial facilities and in the sewer system.

To be responsible for the maintaining of proper records, documenting how samples were taken and the chain of custody procedures.

To be responsible for preparing and maintaining automatic samplers.

To be responsible for the preserving of samples taken and washing sampling bottles.

To be responsible for the cleaning of the environmental monitoring program's vehicles and other equipment.

To be responsible for maintaining an inventory of chemicals and equipment used by environmental monitoring program personnel.

To install automatic sampling equipment in manholes, sewers and other locations.

To conduct river and bay monitoring as assigned.

To check and maintain supplies.

To care for stock and storage areas.

To assist and/or conduct special investigations, including those requiring confined space entries in accordance with federal, state and/or NBC requirements.

To use specialized equipment for the detection of chemicals in wastewater and air.

To learn and maintain knowledge of the NBC's and community sewer systems.

To maintain safety equipment.

To prepare written reports as necessary.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A working knowledge of the principles and practices of industrial wastewater sampling; the ability to write reports clearly and concisely; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from high school, preferably supplemented by courses in chemistry, engineering or the sciences; and

Experience: Such as may have been gained through: employment as an engineering aide or a technician with a public agency or in industry which has provided some experience in the area of specialization indicated for this position; or related experience.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Created: December 11, 1994

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