

**CLASS TITLE: ENVIRONMENTAL PLANNER**

**Class Code: 02513200**

**Pay Grade: 24A**

**EO: B**

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** In the various areas of environmental planning, to be responsible for the preparation of implementation studies, and phases of major studies; and to do related work as required.

**SUPERVISION RECEIVED:** Works under the general supervision of a superior from whom instructions are received as to objectives, methods and processes.

**SUPERVISION EXERCISED:** Supervises the work of professional, technical and clerical personnel.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To undertake studies encompassing a complete phase of a major project, an element of the general guide plan, a special project or an implementation program in the areas of growth policy, land use, recreation, conservation, open space, energy, coastal resources and other topics which involve physical development, management or natural resources or protection of the environment.

To obtain and analyze data from secondary sources, formulate proposals, detail action programs, make cost estimates, and identify legislative and other implementing requirements.

To work closely with cooperating agencies, committees and interested groups in carrying out various activities.

To obtain input from such sources and to include this input in various studies.

To present completed studies to governmental bodies and the public.

To lay out graphic materials for preparation by others and organize text and graphics for publication by others.

To review materials such as permit applications, technical reports and environmental impact statements for technical adequacy, subject matter coverage and conformance to policies and recommendations, and to make recommendations for acceptance, modification or disapproval.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A thorough knowledge of key phases of the planning process, secondary data sources, methods of analysis and statistical presentation as they relate to environmental planning; the ability to use standard technical procedures and established methodology; the ability to identify appropriate procedures developed by others, test them and use them under varying circumstances; the ability to use maps, charts, aerial photographs and similar materials to obtain or verify information; the ability to follow general direction; and related capacities and abilities.

**EDUCATION AND EXPERIENCE:**

**Education:** Such as may have been gained through: graduation from a college of recognized standing with a degree in planning with a physical or design emphasis, landscape architecture, geography, natural resources, civil or environmental engineering, soil science or a field closely related to environmental planning; and

**Experience:** Such as may have been gained through: employment in a position involving the performance of entry level, professional work in the field of environmental planning.

**Or,** any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Created: February 10, 1980

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