

CLASS TITLE: FOREST RESOURCES MANAGER

Class Code: 02746600

Pay Grade: 25A

EO Code: C

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: Within the Division of Forest Environment, to assist a superior in the coordination and implementation of programs related to the stewardship of forest resources, habitat management, forest fire readiness, operation and maintenance for public access and public safety on state-owned management areas statewide; to actively participate in hands-on field operations for natural resource management, and to work closely with stakeholders in the enhancement of natural resources and public access; to monitor the activities and compliance of vendors with contracted services; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a superior from whom general and specific work assignments are received; work is reviewed in process and upon completion for results obtained for conformance to Forestry Best Management Practices, applicable laws, policies, and objectives.

SUPERVISION EXERCISED: Supervises and reviews the work performed by subordinate staff engaged in the stewardship, operation and maintenance of equipment, facilities and natural resources of state management areas and associated facilities statewide.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

Within the Division of Forest Environment, to assist a superior in the coordination and implementation of programs related to the stewardship of forest resources, habitat management, forest fire readiness, operation and maintenance for public access and public safety on state owned management areas statewide.

To actively participate in hands-on field operations for natural resource management, and to work closely with stakeholders in the enhancement of natural resources and public access.

To monitor the activities and compliance of vendors with contracted services.

To assist in the supervision, coordination and review of work performed by subordinate staff engaged in statewide activities including, but not limited to, field operations for the purpose of implementing wildlife habitat improvement, prescribed fire management, hazard mitigation for fuels reduction and public safety.

To assist in the maintenance of comprehensive inventory of all facilities and lands, and to track improvements thereon within state owned management areas, such as the care and maintenance of all buildings, sanitary facilities, drinking water supplies, forest roads, parking areas, trails, remote camping, hiking and fishing access sites.

To assist in forest harvesting, chainsaw and sawmill operation in concert with natural resource management for public safety, hazard mitigation, storm response and public recreation.

To assist in developing seasonal work plans and purchasing supplies for grounds keeping, equipment and facility maintenance.

To prepare requisitions for the purchase of goods and services.

To develop specifications for purchase of specialized equipment used in forestry and forest fire related activities.

To assist in conducting in-service training and retraining for the proper, safe use of equipment such as chainsaws, heavy and light motor equipment, forest firefighting equipment and safety equipment.

To ensure that all equipment is used in accordance with all current safety regulations.

To assist in federal excess property program(s) for equipment acquisition and management.

To mark boundaries, patrol state owned management areas and provide emergency response support for search and rescue operations.

To plow snow and open trails for public access.

To prepare reports associated with work planning and progress, incident reports and other reports that may be required.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGE, SKILLS AND CAPACITIES: A working knowledge of field methods concerning forestry, forest fire and wildlife management; a working knowledge of the practices and techniques of prescribed fire and forest fire preparedness and suppression; a working knowledge of heavy and light equipment operation, use and maintenance, for the purpose of maintaining gravel roads and trails; a strong working knowledge of heavy and light equipment operation and maintenance; a working knowledge of chainsaw and sawmill operation and safety, and the ability to train others in same; the ability to communicate effectively, both orally and in writing; the ability to establish and maintain good relationships with division partners and the public; the ability to operate a computer; the ability to organize one's self and daily work operations, in order to track the progress and status of a diverse range of program elements; the ability to maintain records; the ability to prepare reports; the ability to make decisions under emergency conditions; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a college of recognized standing with a minimum of an Associate's degree and specialization in forest management, forest fire science, wildlife management or other associated natural resource management; and

Experience: Such as may have been gained through: substantial field experience in the management of forest resources for public recreation, wildlife habitat, and forest products; experience with heavy and light equipment operation and maintenance, with a strong emphasis on road and trail maintenance and specialized forestry and forest firefighting equipment.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENTS: Within six (6) months of appointment and continually thereafter:

1. Must possess and maintain a Rhode Island Hoisting License (Restricted) issued by the Rhode Island Department of Labor and Training.
2. Must possess and maintain a Commercial Pesticide Applicator's License and RI Arborist License.

Class Created: September 3, 2017

Class Revised: April 1, 2018