

**CLASS TITLE:****GARMENT WORKER**

Class Code: 02351200

Pay Grade: 11A

EO: G

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To alter and repair articles of clothing and to perform other tasks of a sewing nature; as required, to teach patients or inmates to operate pressing and sewing machines and to perform simple sewing and other tasks related to garment alteration or repair; and to do related work as required.

**SUPERVISION RECEIVED:** Works under the general, and at times specific, supervision of a superior who usually assigns work in outline and reviews work in process or upon completion for satisfactory results and conformity to instructions.

**SUPERVISION EXERCISED:** As required, supervises the work of patients or inmates in accordance with their abilities and capacities as determined by a physician and reviews work for results obtained.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To alter and repair articles of clothing such as shirts and shorts, caps, coats, trousers, bathrobes and dresses; to make and repair other articles such as rubber aprons, cloth slippers, seat cushions and window shades.

To operate power sewing and garment pressing machines and be responsible for their operating condition as well as other related machines and equipment.

To replace zippers, mend tears, replace buttons and to shorten or lengthen and let in or out at the seams various articles of clothing; as required, to take measurements from individuals and to fit clothing accordingly.

To teach patients or inmates to operate power sewing and garment pressing machines and other tasks in accordance with their abilities and capacities as determined by a physician.

To prepare and keep records of production and, as required, of patients' progress.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A working knowledge of the practices and techniques applied in the alteration, fitting and repair of articles of clothing; skill in the operation of cloth cutting, pressing and sewing machinery; the ability to train and supervise patients or inmates in various sewing activities; the ability to prepare and maintain simple records of production and of patients' or inmates' progress; and related capacities and abilities.

**EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: completion of ten school grades; and

Experience: Such as may have been gained through: employment as a garment worker in a garment manufacturing shop or as a tailor.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

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