

CLASS TITLE:**GLAZIER****Class Code: 02340200****Pay Grade: 14G****EO: G****CLASS DEFINITION:**

GENERAL STATEMENT OF DUTIES: To perform skilled work involving the installation and replacement of glass in windows, doors, skylights, mirrors, etc.; to keep tools and equipment in working condition; and to do related work as required.

SUPERVISION RECEIVED: Receives work assignments from a superior with considerable latitude for the use of independent judgment in the application of accepted work practices and techniques; work is reviewed usually upon completion for satisfactory performance.

SUPERVISION EXERCISED: As required, supervises the work of helpers or others assigned to assist.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To perform glazier's duties involving removing glass, or glass fragments, from windows, doors, skylights, mirrors, etc., measuring openings in which glass is to be installed, cleaning and preparing said openings for installation of glass, measuring and cutting glass and securing it in place with glazier's points and putty or by other accepted practices.

When not performing duties of a glazier, to repair and replace window and door screens; or, in accordance with specific instructions, to perform carpentry or painting work not requiring the skill of a journeyman carpenter or painter.

As required, may supervise the work of institution inmates assigned to assist as a part of a work therapy program.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of the practices, techniques, tools and equipment required to perform duties of a glazier; the ability to accurately measure openings into which glass is to be fitted and the ability to lay out and accurately cut glass to proper measurements; the ability to install and secure glass; a working knowledge of safety measures and precautions; the ability to follow written and oral instructions; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: the completion of eight school grades; and

Experience: Such as may have been gained through: employment as a journeyman glazier.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENT: At the time of appointment must be physically qualified to perform assigned duties as evidenced by a physician's certificate.

Class Revised: April 27, 1986

Editorial Review: 3/15/03