

CLASS TITLE: MARINE FACILITY OPERATIONS MANAGER (DEM)

Class Code: 02325300

Pay Grade: 24A

EO Code: G

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To be responsible for the readiness, maintenance and oversight of all buildings within the state pertaining to floating equipment, docks, tools and equipment, shops, railways and grounds at the marine facility under the control and management of the Department of Environmental Management; to perform and oversee the maintenance and readiness of Patrol and Response Vessels along with associated equipment and mechanicals; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a superior with wide latitude for the exercise of independent judgement; work is reviewed for conformance with directives and divisional policies, objectives, rules, regulations, restrictions and instructions according to State and Federal rules and regulations.

SUPERVISION EXERCISED: May review the work of others assigned to assist to monitor resources and contractual services to insure proper delivery and quality of services required.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To be responsible for the readiness, maintenance and oversight of all buildings within the State dealing with floating equipment, docks, tools and equipment, shops, railways and grounds at the marine facility under the control and management of the Department of Environmental Management.

To perform and oversee the maintenance and readiness of patrol and response vessels along with associated equipment and mechanicals.

To perform general and advanced maintenance and repairs to mechanical engines and equipment essential to the operation of an enforcement and response program.

To be responsible for and to supervise the maintenance of buildings, utilities, vehicles, floating equipment, dockage and marine infrastructure of the departments assigned facility.

To be responsible for the maintenance of patrol boats, inboard-outboard and outboard engines, and other boats that may be berthed at the assigned facility.

To take care of the boats during storms, and check lines and run extra lines as necessary.

To keep boats equipped with lines, fenders, signals, safety equipment and in seaworthy condition.

To operate and transport vessels by water and by trailer and be properly licensed as such.

To pilot a power boat involving steering by compass or by charted courses.

To supervise general repairs and replacements on patrol craft, such as generators, pumps and lighting, plumbing and engine repairs; to procure parts and equipment; and to make recommendations for their improvement.

To sand, caulk, paint and repair the hulls and superstructures of boats.

To build, maintain and operate new or existing railways and travel lifts for hauling boats out of the water.

To be responsible for the proper placement of boats on cradles.

To provide snow plowing, shoveling and sanding facility assigned for readiness of officer's access and service.

To determine that proper equipment is employed and maintained all the time; and ensure that all applicable safety regulations are followed.

To keep records and make written and/or oral reports.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGE, SKILLS AND CAPACITIES: A thorough knowledge of the repair and maintenance of boat hulls, marine engines and equipment; a thorough knowledge of seamanship and boat handling; a thorough knowledge of building and equipment maintenance and repair approaching journeyman level trade skills; a thorough knowledge of the operation of a small boat yard; a thorough knowledge of the laws and rules applied to the dockage of vessels of various sizes and displacement; the ability to operate and pilot a power boat involving steering by compass or by charted courses; the ability to identify safety hazards on piers and boats; the ability to supervise subordinates as assigned to assist; the ability to keep records and make written and/or oral reports; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: Graduation from a senior high school and supplemented by trades coursework/training in marine maintenance and mechanics and coursework in building trade; and.

Experience: Such as may have been gained through: Employment in a small boat yard or relevant marine operations facility with maintenance, repair and operational duties.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENTS: At the time of appointment and continually thereafter:

1. Must be physically qualified to perform assigned duties as evidence by a physician's certificate.
2. Must possess and maintain a Commercial Driver's License (CDL) Class A required to drive large trucks and trailered vessels issued by the Rhode Island Registry of Motor Vehicles.
3. Compliance with the USDOT Federal Regulations of the Omnibus Transportation Employee Testing Act of 1991 and the State of Rhode Island's Drug & Alcohol Testing Program Policy and Procedures is a mandatory requirement and a condition of continued employment.

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Class Revised: September 3, 2017

Class Revised: April 1, 2018