

CLASS TITLE: MARINE MAINTENANCE SUPERVISOR

Class Code: 02325300
Pay Grade: 17G
EO: G

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To be responsible for and to supervise the maintenance of all floating equipment, docks, shops, railways and grounds at the Wickford Marine Patrol Base; to supervise the maintenance of patrol boats, cruisers, outboards and other boats that may be berthed at the Base; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a superior with latitude for the exercise of independent judgement; work is checked for conformance to rules, regulations and/or instructions.

SUPERVISION EXERCISED: Supervises the work of mechanics, laborers and others who may be assigned to work at the Base.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To be responsible for and to supervise the maintenance of all floating equipment, docks, shops, railways and grounds at the Wickford Marine Patrol Base.

To supervise the maintenance of patrol boats, cruisers, outboards and other boats that may be berthed at the Base.

To take care of the boats during storms; to check lines and run extra lines if necessary.

To operate and pilot a power boat, involving steering by compass or by charted courses.

To supervise general repairs and replacements on patrol craft, such as generators, pumps and lighting, plumbing and engine repairs.

To keep boats equipped with lines, fenders, signals, safety equipment, and in seaworthy condition.

To procure parts and equipment.

To build, maintain and operate a railway for hauling boats out of the water.

To be responsible for the proper placement of boats on cradles.

To sand, caulk, paint and repair the hulls and superstructures of boats.

To keep records and make written and oral reports.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of the repair and maintenance of boat hulls, marine engines and equipment; a thorough knowledge of seamanship and boat handling; a working knowledge of the operation of a small boat yard; the ability to operate and pilot a power boat, involving steering by compass or by charted courses; the ability to supervise a small group of subordinates; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a senior high school; and

Experience: Such as may have been gained through: employment in a small boat yard, or operating and maintaining a small power boat.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENT: At the time of appointment must be physically qualified to perform assigned duties as evidenced by a physician's certificate.

Class Revised: April 27, 1986

Editorial Review: March 15, 2003