

CLASS TITLE: MEDICAL DIRECTOR, DISEASE CONTROL

Class Code: 02946500
Pay Grade: 52A
EO: B

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: Within the Department of Health, to be responsible for the administration of a statewide public health program for the control of communicable disease and chronic diseases; and to do related work as required.

SUPERVISION RECEIVED: Works under the direction of the director with considerable latitude for the exercise of independent judgement in discharge of duties and responsibilities; work is reviewed for the application of accepted professional principles, methods and techniques and for conformance to laws, rules and regulations.

SUPERVISION EXERCISED: Plans, organizes, reviews and evaluates the work of professional, technical, clerical and other personnel.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To be responsible for the administration of a statewide public health program for the control of communicable diseases and other diseases to which epidemiological principles, methods and techniques can be effectively applied.

To evaluate the various activities of the program for their effectiveness in the decrease, control and prevention of said diseases; and to take the necessary action to improve them.

To be responsible for devising methods of measurement for impending diseases and their epidemic threat; to employ survey methods to ascertain protection levels within a population area of the state; to analyze and interpret survey findings and to consult with a superior thereon.

To appraise morbidity and mortality reports concerning such diseases reported by local officials, physicians, hospitals, institutions, and by state, national, and foreign health agencies or departments.

To be responsible for the supervision, review and evaluation of the work of a staff of professional, technical, clerical and other personnel engaged in providing effective public health education and service in the field of epidemiology including:

A program for the prevention and control of communicable diseases, including venereal diseases and Acquired Immune Deficiency Syndrome (AIDS) and including the making of epidemiological investigations relating to the cause of diseases, the manner of its spreading, and the methods of prevention and control; providing consultative services to the medical profession concerning the diagnosis, control and treatment of communicable diseases; and the collection and analysis of communicable disease reports from private reports from private physicians and local officials;

Other disease programs to which epidemiological principles, methods and techniques can be applied for their control, decrease and prevention including nosocomial infection problems, environmental problems and chronic diseases.

To promote and facilitate such immunization programs and activities statewide as may be consistent with sound practices of epidemiology and with Department of epidemiology and with Department of Health policy.

To recommend amendments or revisions of existing laws and regulations, and to recommend new laws and regulations when needed to meet scientific and technical advances in the diagnosis and treatment of communicable diseases.

To participate in the department's information service with special responsibility for providing information and professional advice on epidemiological diseases; to edit and supervise the publication and dissemination of communicable disease reports for use by physicians, local officials, school officials and boards, industrial nurses, news media, health agencies in other states, and other interested parties.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPABILITIES: A thorough knowledge of the medical science and skill in its application; a thorough knowledge of, and skill in the application of approved principles, methods, techniques, and practices applied in the control of those diseases coming under the jurisdiction of the Division of Disease Control; a thorough knowledge of epidemiology, immunology, and environmental sanitation as applied to communicable disease control; the ability to plan and develop a statewide public health program relating to communicable diseases, including venereal diseases, and other diseases to which epidemiological principles can be effectively applied; the ability to plan, organize, review and evaluate the effectiveness of the divisional program and the work of professional, non-professional, clerical, and other personnel; the ability to establish and maintain effective working relationships with superiors and associates, the community, and public and private agencies; the ability to address professional and other groups on communicable disease control; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a medical school of recognized standing and completion of an internship or residency in an approved hospital; and possession of a Master's Degree in Public Health or board certification in Pediatrics, Preventive Medicine, Internal Medicine or related specialty; and

Experience: Such as may have been gained through: employment in a responsible position in Public Health Administration or in a Communicable Disease Program in a hospital, community or agency setting. **Or,** any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENT: At the time of appointment, must meet established requirements of the Rhode Island Department of Health to practice Medicine in Rhode Island and must maintain such requirements as a condition of employment.

Class Revised: November 8, 1987

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