

CLASS TITLE: MEDICAL DIRECTOR, FAMILY HEALTH

Class Code: 02944800

Pay Grade: 52A

EO: A

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: Within the Department of Health, to be responsible for the administration of a state public health program in Family Health; and to do related work as required.

SUPERVISION RECEIVED: Works under the supervision of the Director of Health with considerable latitude for the exercise of independent judgement in discharging duties and responsibilities; work will be reviewed for the application of accepted professional principles, methods and techniques and for conformance to law, rules and regulation.

SUPERVISION EXERCISED: Plans, organizes, reviews and evaluates the work of professional, technical, clerical and other personnel.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To be responsible for the administration of a statewide public health program in Family Health.

To establish, monitor and promote standards for professional services for mothers, infants and children with special needs.

To be responsible for the administration of a statewide public health program in Dental Health and a statewide program in Nutrition.

To be responsible for the development of budgets, personnel and plans to implement the various activities relating to Family Health and Dental Health.

To provide consultative services to other areas in the Department.

To be responsible for the development of State Plans for Family Health Services and Dental Public Health.

To develop new initiatives in the areas of Family Health programs such as: adolescent pregnancy services, prenatal clinics, maternal and infant care projects, well-child conferences, regional intensive care nursery, child auto safety programs, genetic counseling family planning, services to children with special health needs.

To attend conferences, meetings and hearings as necessary.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of medical science public health and preventive medicine and skill in the application of such knowledge; the demonstrated ability to plan, organize, review and evaluate programs; ability to plan, organize, review and evaluate the effectiveness of the divisional program and the work of professional, non-professional, clerical and other relationships with superiors and associates, the community, and public and private agencies; the ability to address professional and other groups in the area of Family Health Services; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a medical school of recognized standing and completion of an internship or residency in an approved hospital; and possession of a Master's Degree in Public Health or board certification in Pediatrics, Preventive Medicine, Internal Medicine or related specialty; and

Experience: Such as may have been gained through: employment in a responsible position in Public Health administration or in a Family Health Services program in a hospital, community or agency setting.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENT: At the time of appointment must meet established requirements of the Rhode Island Department of Health to practice medicine in Rhode Island and must maintain such requirements as a condition of employment.

Class Created: July 3, 1988

Editorial Review: 3/15/03