

CLASS TITLE: PHOTOGRAPHIC SPECIALIST

Class Code: 02812300
Pay Grade: 20A
EO: C

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To perform photographic work in black and white and color, including aerial photography, portrait photography, and other difficult photographic work where retakes usually are seldom possible; to reproduce for media release and other uses graphic displays and illustrations; to perform skilled technical work involving photographic processing; and to do related work as required.

SUPERVISION RECEIVED: Assignments are made by a superior with wide latitude for the exercise of initiative and independent judgement; work is reviewed upon completion for results obtained.

SUPERVISION EXERCISED: Usually none. May supervise technical assistants assigned to assist on specific projects.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To perform difficult photographic work in black and white and color, including aerial photography, portrait photography and other difficult photographic work where retakes are seldom possible.

To reproduce for media release and other uses, graphic displays and illustrations.

To perform skilled technical work involving photographic processing including developing, fixing, printing and enlarging, and to make slides and transparencies.

To process, edit and splice black and white and color motion pictures.

To utilize a wide variety of cameras, film, lenses and other photographic equipment as necessary to obtain optimum results in diverse situations.

To determine camera angle, shutter speed, lens setting, correct light filter and exposure time.

To do before and after studies and progress reviews of industrial sites, development projects, scenes of accidents, road, highway and bridge construction and housing projects.

As required, to perform specialized photographic tasks such as microphotography and infra-red photography.

To produce slide presentations including the use of lap-dissolve techniques for seminars, lectures and other graphic presentations.

To requisition materials and supplies.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of the principles, practices, techniques, materials and methods used in aerial, portrait and other difficult photographic work where retakes are seldom possible; a thorough knowledge of processes and materials utilized to develop, fix, print, enlarge, splice and edit still and/or motion picture film, both black and white and color, and the ability to apply such knowledge; a working knowledge of the capability of standard still and motion picture cameras and the ability to use such equipment with black and white and color film; the ability to compose photographs so that they may be used for publication or permanent records; the ability to follow complex oral and written instructions; the ability to discuss photographic techniques and instruct technical assistants as assigned; the ability to deal with the public in general in a tactful and courteous manner; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a senior high school supplemented by courses in Photography; and

Experience: Such as may have been gained through: employment on a full time basis involving the taking and processing of slides, prints and motion pictures using black and white and color film.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Revised Class: June 9, 1974

Editorial Review: 3/15/03