

CLASS TITLE: PRINCIPAL PLANNER

Class Code: 02706400

Pay Grade: 29A

EO: B

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To perform complex professional, community, regional and statewide planning functions and, as required, to supervise the work of other planners, technicians and other subordinates engaged in such functions; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a superior from whom assignments are received in outline form.

SUPERVISION EXERCISED: As required, supervises and reviews the work of technical and clerical assistants.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To perform complex professional planning work relative to a community assistance, a regional or a statewide planning program.

As assigned, to supervise studies and present findings and recommendations on a variety of planning activities that are phases of community assistance program and/or a statewide planning program.

To assist and advise city and town planning officials in the development of work programs designed to solve local planning, development or re-development problems.

To coordinate statewide planning programs with state agency or community programs.

To confer with state, community and agency officials on matters pertaining to community, regional and statewide planning activities.

When authorized, to draft and negotiate details of contract agreements to provide technical planning assistance.

To supervise and review the work of technical and clerical personnel engaged in the performance of work related to community, regional or statewide planning programs.

As required, to attend meetings, hearings and conferences.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of the principles and practices of community and state planning; a thorough knowledge of the methods and techniques involved in the collection and organization of physical, social, economic, fiscal and other data used in community and state planning; the ability to make technical planning studies and surveys in such fields; the ability to analyze and evaluate data and make recommendations thereon; the ability to make varied types of planning designs, such as sketch plans and graphic presentations; the ability to plan, organize, supervise and review the work of other planners and clerical assistants; the ability to understand and carry out complex written or oral instructions; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a recognized college with a Master's Degree in Urban or Regional Planning; and

Experience: Such as may have been gained through: employment involving the performance of responsible professional planning work in the field of local, regional or state planning.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Revised: June 30, 1968

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