

CLASS TITLE:

RECREATION LEADER

Class Code: 02117200

Pay Grade: 12A

EO: E

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To plan, organize and supervise indoor and outdoor recreational activities for adults or children in a state school or institution; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a superior who outlines a general recreational program to be followed; considerable latitude is allowed in planning details of work; work is reviewed for conformance to the recreational needs of the patients or inmates, and policies of the school or institution.

SUPERVISION EXERCISED: As required, may supervise the work of attendants or other employees assigned to assist during recreational periods.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To plan, organize and supervise indoor and outdoor recreational activities for adults or children in a state school or institution.

To arrange for suitable entertainment by interested persons or groups from outside the school or institution.

To plan holiday parties, shows, dances and games for the entertainment of patients or inmates.

To make arrangements for the attendance of groups at entertainment outside the institution.

To encourage patients or inmates to take part in recreational activities according to their talents or physical condition.

To select motion pictures for presentation within the institution.

As required, to arrange for transportation of patients or inmates to and from places of recreation and entertainment.

To maintain discipline in recreational groups.

To be responsible for the cleanliness and orderliness of recreation rooms or playgrounds.

To care for equipment used in recreational activities.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A familiarity with the theory and practice of play and leisure time activities, the planning of games and the direction of group activities; the ability to organize and supervise social and recreational programs; the ability to develop and maintain the interest of patients or inmates in games and social and recreational activities; the ability to maintain discipline; the ability to devise play and recreational programs to fit particular needs of the school or institution; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: completion of twelve school grades; and

Experience: Such as may have been gained through: employment in group leadership, such as playground work, or organized private or public child an adult social and recreational group programs.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENT: At the time of appointment must be physically qualified to perform assigned duties as evidenced by a physician's certificate.

Class Revised: April 27, 1986

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