

**CLASS TITLE: SCHOOL BUS DRIVER**

**Class Code: 02126200**

**Pay Grade: 11A**

**EO: H**

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To be responsible for the operation of a school bus and the safe transportation of children to and from school; as required, to perform janitorial and simple building maintenance tasks; and to do related work as required.

**SUPERVISION RECEIVED:** Oral and written assignments received are subject to specific instructions and are reviewed upon completion for compliance with instructions.

**SUPERVISION EXERCISED:** Usually none.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To be responsible for the operation of a school bus and the safe transportation of children to and from school.

To be responsible for the care and safety of school children when boarding or leaving a school bus at street intersections and other dangerous localities.

To be responsible for the cleaning, servicing and the making of minor repairs and adjustments to a school bus including the automotive equipment for such a vehicle.

As required, to perform janitorial and simple building maintenance tasks, such as cleaning, custodial work and minor building repairs.

As required, to shovel snow, chop ice and spread sand on icy surfaces.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A working knowledge of the laws, rules and regulations relative to the safe operation and maintenance of a school bus; a familiarity with and the ability to apply the various methods and techniques used in the minor repair and adjustment of motor vehicles and equipment; a familiarity with the methods and equipment used in cleaning and simple maintenance work and the ability to perform such tasks; skill in the operation of a passenger bus including a sense of responsibility for the safe transportation of school children to and from school; the ability to understand and carry out simple oral and written instructions; the ability to maintain order and discipline among school children; and related capacities and abilities.

**EDUCATION AND EXPERIENCE:**

**Education:** Such as may have been gained through: graduation from a senior high school; and

**Experience:** Such as may have been gained through: employment as an operator of a school bus, or as a private or public chauffeur.

**Or,** any combination of education and experience that shall be substantially equivalent to the above education and experience.

**SPECIAL REQUIREMENT:** Must possess a chauffeur's license issued by the Registry of Motor Vehicles of the State of Rhode Island and must maintain such licensure as a condition of employment. At the time of appointment must be physically qualified to perform assigned duties as evidenced by a physician's certificate.

Class Revised: December 22, 1985

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