

CLASS TITLE: SENIOR DIETITIAN

Class Code: 02785300

Pay Grade: 22A

EO: B

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To assist in the planning and supervision of dietary services and related clinical areas at state institutions or hospitals; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a superior and in accordance with established dietary policies and standards; work is subject to review for satisfactory performance and results obtained.

SUPERVISION EXERCISED: Plans, organizes, supervises and coordinates the work of personnel engaged in food preparation and service.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To assist in the planning and supervision of dietary services and related clinical areas at state institutions or hospitals.

To prepare therapeutic diets in accordance with medical prescriptions.

To assist in the instruction and supervision of subordinates engaged in the preparation and serving of food.

To assist in the adaptation of the master menu.

To assist in the determination of proper quantities and kinds of foods to be served in compliance with the established dietary standards of the institution or hospital; to check periodically for adherence to such dietary standards and standards of sanitation.

To perform nutritional assessments for patients on chronic wards.

To perform patient visitations for diet histories, food preferences and/or other pertinent nutritional information.

To review medical records and document nutritional status when necessary.

To attend departmental meetings and team conferences.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of the theory and practices of dietetics, including nutritional requirements of individuals of varying ages and physical conditions, basic and therapeutic diet planning, and food preparation and service; the ability to supervise and instruct subordinate personnel engaged in food preparation and service; the ability to adapt a master menu, established by a superior, to meet the needs of the institution or agency; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a college of recognized standing with specialization in nutrition and dietetics; and

Experience: Such as may have been gained through: employment as a dietitian involving participation in the planning of basic and therapeutic diets, the maintenance of nutrition and sanitary standards, and in the supervision of food preparation and service in a hospital or other institution.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

SPECIAL REQUIREMENT: At the time of appointment must be physically qualified to perform assigned duties as evidenced by a physician's certificate.

Class Revised: April 27, 1986

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