

CLASS TITLE: SENIOR ENVIRONMENTAL PLANNER

Class Code: 02513300

Pay Grade: 27A

EO: B

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To perform complex and professional planning work in the various areas of environmental planning; to be responsible for the preparation of implementation studies, special projects and phases of major projects; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a superior from whom instructions are received as to objectives, methods and processes.

SUPERVISION EXERCISED: Supervises and reviews the activities of professional, technical and clerical personnel.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To perform complex and professional planning work in the various areas of environmental planning.

In the Department of Environmental Management, to be responsible for coordinating and supervising a comprehensive program for air quality transportation planning and public awareness.

To undertake studies encompassing a complete phase of a major project, an element of the general guide plan, a special project, or an implementation program in the areas of growth policy, land use, recreation, conservation, open space, energy, coastal resources, and other topics involving physical development, management of natural resources or protection of the environment.

To obtain and analyze data from secondary sources, formulate proposals, detail action programs, make cost estimates, and identify legislative and other implementation requirements.

To work closely with cooperating agencies, communities and interested groups in carrying out various activities.

To obtain input from such sources and to include this input in various studies.

To present completed studies to governmental bodies and the public.

To log out graphic materials for preparation by others and organize text and graphics for publication by others.

To review materials such as permit applications, technical reports and environmental impact statements for technical adequacy, subject matter coverage and conformance to policies and to make recommendations for acceptance, modification or disapproval.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of the principles and practices of the planning process, secondary data sources, methods of analysis and statistical presentation as they relate to environmental planning; a thorough knowledge of the methods and techniques of air quality transportation planning and the ability to apply them in a public awareness program; the ability to use standard technical procedures and established methodology; the ability to identify appropriate procedures developed by others, test them and use them under varying circumstances; the ability to use maps, charts, aerial photographs and similar materials to obtain or verify information; the ability to understand and carry out complex oral and written instructions; the ability to establish and maintain effective working relationships with federal, state, local, private and public agencies and organizations; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: possession of a Master's Degree from an accredited institution of higher learning with specialization in Landscape Architecture, Geography, Natural Resources, Civil or Environmental Engineering, Soil Science, a physical or design emphasis, or a closely related field; and

Experience: Such as may have been gained through: considerable employment in a responsible position involving the performance of professional work in the field of environmental planning.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Created: December 14, 1980

Editorial Review: 3-15-2003