

CLASS TITLE: SENIOR HEALTH FACILITY SURVEYOR

Class Code: 02257300
Pay Grade: 26A
EO Code: C

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To make inspections of health care facilities such as hospitals, nursing homes, and intermediate care facilities, etc., to insure adequate standards of services and to insure compliance with state and federal standards and regulations for the determination of initial or continued eligibility for state licensure and federal certification; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a surveyor of higher rank; work is reviewed upon completion for conformance to policies, rules, regulations and compliance with assignments and instructions.

SUPERVISION EXERCISED: When directed, to supervise the work of surveyors of lower rank and other personnel assigned to assist in surveys.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To make inspections of health care facilities such as hospitals, nursing homes, intermediate care facilities, etc., to insure adequate standards of services and to insure compliance with state and federal standards and regulations for the determination of initial or continued eligibility for state licensure and federal certification.

To review medical records of patients and insure that prescribed medication and treatment is given to the patient in accordance with physician's orders.

To make an inspection of the physical facilities to see that they are in compliance with federal and state regulations.

To review staffing patterns and personnel qualifications to insure adequate staffing and proper personnel standards and patient care policies.

To talk to patients and observe general attitudes toward the facility, carefully observing whether there are common complaints and checking out their validity.

To prepare reports and, at times, to supervise their preparation related to the survey findings noting deficiencies or discrepancies and to make follow-up investigations after a reasonable time to make sure they are corrected.

To explain deficiencies or discrepancies to officials of facilities and recommend ways to eliminate said deficiencies.

To confer with officials of facilities and make them aware of medical and social resources within the state and assist in developing more medical resources.

As required, to review nursing care at health care facilities.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of Rhode Island and federal laws and regulations relative to the licensing, regulation and inspection of health care facilities such as hospitals, nursing homes, intermediate care facilities, etc. and the ability to interpret such laws, rules and regulations; a thorough knowledge of standards of services, facilities and physical layout for such homes and the ability to apply these standards in conducting surveys; a thorough knowledge and a sound understanding of social and human relationships, problems and needs in dealing with aged and convalescent persons; the ability to prepare reports containing findings, analyses, conclusions and recommendations; the ability to establish and maintain effective working relationships with officials of

said facilities and assist them by providing advice and guidance; the ability to supervise and coordinate the work of subordinates; and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduation from a college of recognized standing or certification in Rhode Island as a Registered Nurse, and a certificate of successful completion in an approved course in health facility inspection; and

Experience: Such as may have been gained through: employment as an inspector of health facilities such as: nursing, convalescent or homes for the aged.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Revised: January 7, 1979

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