

CLASS TITLE: SENIOR INDUSTRIAL SAFETY SPECIALIST (DLT)

Class Code: 02753700
Pay Grade: 28A
EO: C

CLASS DEFINITION:

GENERAL STATEMENT OF DUTIES: To assist in performing responsible technical research work and analysis in connection with inspections and issuance of certificates of operation of elevator devices and to determine and/or insure compliance with acceptable safety standards governed by state safety laws, regulations and codes in occupational safety matters; and to do related work as required.

SUPERVISION RECEIVED: Works under the general supervision of a superior from whom assignments are received; considerable latitude is allowed for the exercise of independent judgment in the performance of duties; assignments are checked upon completion through submitted written reports and, at times, conferences.

SUPERVISION EXERCISED: May exercise close supervision over subordinates who are assigned to assist on various projects.

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

To assist in performing responsible technical research work and analysis in connection with inspections and issuance of certificates of operation of elevator devices and to determine and/or insure compliance with acceptable safety standards governed by state safety laws, regulations and codes in occupational safety matters.

To perform technical duties relative to the making of annual or periodic examination and inspections of existing elevator devices and those devices in the process of being installed or renovated.

To determine compliance with pertinent safety codes, laws, rules, and regulations; to inspect the elevator device and its related machinery.

To complete required inspection reports; to authorize the issuance of annual certifications of operations; to investigate accidents and make a formal written report of findings; witnessing acceptance inspection and test of new or altered installation.

To determine whether parts of the installation conform to the requirements of the applicable code or regulations and whether the safety devices function as required.

To perform routine and/or periodic inspections and tests, to determine that the equipment conforms to the applicable code edition (edition which it was installed, A17.3 and state requirements) and that alterations conform with state code requirements; determine that periodic test performed are conducted in accordance with state code requirements and results of these tests demonstrate state code compliance.

To complete inspection reports of investigative and routine functions that are requested by the Chief Elevator Inspector this will deliver a precise and accurate conclusion which determines abatement of violations.

To gather information from sources directly involved in the responsibility of insuring compliance of safety code violations relating to the technical operations of all elevator devices.

To assist the Chief Elevator Inspector in the operational procedures and tasks necessary to provide supporting services in the inspection and the compliance of all elevator devices.

To compile data, information and facts relative to the referencing and research necessary to fulfill accurate records of completeness; to obtain information and recommendations relating to specific problems, activities and policies through contact with officials and personnel associated with the safe operation of all elevator devices; to ensure the quality of service to the public.

To determine and insure compliance with acceptable safety standards governed by state safety laws, regulations, and codes in occupational safety.

To do related work as required.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

KNOWLEDGES, SKILLS AND CAPACITIES: A thorough knowledge of and the ability to interpret state safety statutes, regulations, and codes as they relate to the Rhode Island Elevator Inspection Law; the ability to apply standard methods, principles, practices and techniques of inspections as they apply to the Elevator Inspection Law and Occupational Safety Codes; the ability to prepare accurate and concise reports of findings along with recommendations; the ability to consult with employers, employees, contractors, and their agents and make recommendations to assist them in eliminating safety hazards and related capacities and abilities.

EDUCATION AND EXPERIENCE:

Education: Such as may have been gained through: graduations from a senior high school or vocational technical institute; and

Experience: Such as may have been gained through: considerable employment as an experienced worker in the field of elevator installation and inspection.

SPECIAL REQUIREMENT: Must possess a Qualified Elevator Inspector (QEI) certificate sanctioned by the American Society of Mechanical Engineers at the time of appointment and must maintain such certification as a condition of employment.

Class Created: 5/18/14