

**CLASS TITLE: SENIOR PHOTOGRAPHIC SPECIALIST**

**Class Code: 02812400**

**Pay Grade: 24A**

**EO: C**

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To perform highly complex and diversified photographic work in 35mm, 6 X 6 medium format both black and white and in color including but not limited to aerial photography, individual and group photography, and other complex photographic work where retakes are seldom possible. To perform highly complex and diversified video graphic work in SVHS, Hi8 video formats including but not limited to aerial videography, recording and editing of various projects, events, on site recordings and other complex video graphic work where retakes are seldom possible; and to do related work as required.

**SUPERVISION RECEIVED:** Assignments are received from a superior; work is reviewed for composition, pertinence and clarity.

**SUPERVISION EXERCISED:** As required, assigns, supervises and reviews the work of technical assistants engaged in routine photographic duties; reviews work in progress and upon completion.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To perform highly complex and diversified photographic and video graphic work in 35mm, 6 X 6 medium format both black and white and in color including but not limited to aerial photography, individual and group photography, and other complex photographic work where retakes are seldom possible. Video recording and editing of various projects, events and on site recordings.

To photograph and/or videotape subjects for new releases, illustrative pamphlets, posters, reports, public service announcements, on-going design projects, archival records and various other publications.

To be responsible for the selection, posing, lighting and arranging of subjects; to select appropriate cameras, film, videotape and related equipment necessary for photographing and/or videotaping in widely diverse situations.

To determine camera angle, shutter speed, lens setting, correct lighting and exposure time.

To consult with requesters for specific requirements of each assignment.

To perform editing functions where appropriate for videotaped material.

To requisition materials and supplies.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:**

**PHOTOGRAPHIC:** A thorough knowledge of the principles, practices, techniques used in aerial and individual or group photography, and in other complex photographic work where retakes usually are seldom possible; a thorough knowledge of the capability of standard 35 mm and medium format cameras, arrange the composition of photographs so that they may be used for publication of permanent records and the ability to understand and follow complex oral and written instructions; and related capacities and abilities.

**VIDEOGRAPHIC:** A thorough knowledge of Sony professional Hi8 camera (DXC-537/EVV-9000 with Fujunon A14x8.5EVM) and Panasonic Industrial SVHS video cameras and the ability to use such equipment expertly; the ability to expertly record sound using a Sony C48 condenser microphone, Sony ECM-77B lavalliers and a Sennhesiser K3U/ME-80; the ability to professionally edit Hi8 videotape using

an A/B roll edit suite including: Sony EVO-9850 edit decks, a MacIntosh Quadra 700 computer attached to a Newtek Video Toaster Workstation with an Amilink editor via MacLink, a Sony MXP-290 audio mixer; the ability to create graphics and titles for editing purposes, the ability to create quality copies of videotapes and the ability to understand and follow complex oral and written instructions; and related capacities and abilities.

**EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: graduation from at least a community college majoring in one of the following: photography, videography, cinematography; or supplemented extensively courses in Still Photography, Videography and Cinematography.

Experience: Such as may have been gained through: employment of a professional nature which included but not limited to aerial, individual or group photography, using black and white color film in photography, videography and cinematography.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Revised: June 7, 1998

Editorial Review: 3/15/03