

**CLASS TITLE: SENIOR SANITARIAN (GENERAL)**

**Class Code: 02902301**  
**Pay Grade: 26A**  
**EO Code: B**

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To supervise environmental health field inspection programs relating to shellfish packing plants, meat and meat food processing plants, bakeries, confectioneries and ice cream and other food manufacturing, processing and services establishments; to perform complex and advanced sanitation inspections and investigations; and to do related work as required.

**SUPERVISION RECEIVED:** Works under the general direction of a superior with some latitude for the exercise of independent judgment; work is reviewed through conferences and review of reports for conformance to law, rules and regulations.

**SUPERVISION EXERCISED:** Plans, supervises, instructs and reviews the work of subordinates.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To supervise environmental health field inspection programs relating to shellfish packing plants, meat and meat food processing plants, bakeries, confectioneries and ice cream and other food manufacturing, processing and services establishments.

To perform complex and advanced sanitation inspections and investigations.

To supervise the inspections of barbershops, public and parochial schools, institutions, tourist cabins, motels, campgrounds, trailer parks, bathing beaches and bathhouses.

To supervise the inspection of eating and drinking establishments to determine that proper sanitation practices and procedures are followed.

To supervise the inspection of dairies and milk pasteurization plants; to review and grant approvals of plans for new dairies; to issue licenses to sell milk or cream; to supervise the collection of milk and cream samples for laboratory analysis.

To collect evidence of violations of sanitation laws and present to a superior with recommendations for corrective action or prosecution; when necessary, to appear in court and testify in prosecutions.

To recommend the issuance or denial of certificates of sanitation in cases where such certificates are required by law.

To review reports of investigations and evaluate the effectiveness of corrective action recommended.

To prepare reports containing findings, analyses, conclusions and recommendations.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A thorough knowledge of the principles, practices and techniques applied in the making of inspections or investigations to ascertain the adequacy of environmental sanitation and the ability to apply such principles, practices and techniques; a working knowledge of the state sanitation laws and regulations; the ability to secure facts through inspection and investigation; the ability to prepare data and reports to be used as evidence of violation of the laws; the ability to plan, supervise and review the work of others engaged in making a variety of inspections and investigations relative to environmental health; the ability to train personnel for carrying out the objectives of public health programs; the ability to prepare reports containing findings, analyses, conclusions and corrective recommendations; and related capacities and abilities.

## **EDUCATION AND EXPERIENCE:**

**Education:** Such as may have been gained through: graduation for a college of recognized standing with major courses in the biological sciences, sanitary sciences, chemistry, or other courses closely related to environmental sanitation; and

**Experience:** Such as may have been gained through: employment as a sanitation or in a position involving the inspection or investigation of environmental sanitation programs.

**Or,** any combination of education and experience that shall be substantially equivalent to the above education and experience.

Class Revised: March 27, 1977

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