

**TITLE OF GROUP OF CLASSES:**  
**TITLE OF CLASSES IN GROUP**

**STATE BUILDING CODE OFFICIAL**

**Class Code:**

<b>ACCESSIBILITY</b>	<b>02759601</b>
<b>BUILDING</b>	<b>02759602</b>
<b>ELECTRICAL</b>	<b>02759603</b>
<b>MECHANICAL</b>	<b>02759604</b>
<b>PLUMBING</b>	<b>02759605</b>

**Pay Grade:** 22A  
**EO:** C

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To assist in administering and performing inspections as mandated by the State Building Code within the area of specialization indicated in the title of the class of position; to assist in performing the required inspections of all installations in the area of specialization under the jurisdiction of the State Building Commissioner; to travel out of state and make inspections of Rhode Island approved modular homes or mobile homes in accordance with the provisions of the state's contract with HUD and the National Conference of States on Building Codes and Standards; to assist with the inspection of projects in the area of specialization for cities and towns in the absence of local inspectors; and to do related work.

**SUPERVISION RECEIVED:** Works under the general supervision of a superior from whom general and specific assignments and instructions are received with some latitude for independent judgement; work assignments as reviewed in process or upon completion for conformance to instructions, codes, regulations and policies.

**SUPERVISION EXERCISED:** Usually none.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

In the area of specialization indicated in the title of the class of position:

To assist in conducting on-site inspections on all state projects under the jurisdiction of the State Building Commission.

To assist in inspecting work in progress as to its compliance with approved plans, specifications, standards and permits; to observe conditions and as necessary issue notices for correctness.

To respond to any questions relative to mode or manner of construction and materials used in the installation of work.

To interpret code provisions and recommend compliance procedures in order to satisfactorily comply to state laws, regulations, etc.

To travel out of state and make inspections of mobile or modular homes in accordance with the provisions of the state's contract with HUD and the National Conference of Building Codes and Standards.

To assist and/or substitute for local city and town inspectors when required.

To assist in performing annual inspections of school facilities and community residences.

To be responsible for keeping inspection records and to prepare written and oral reports.

To do related work as required.

## **REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGES, SKILLS AND CAPACITIES:** A working knowledge of principles and practices of building construction as it relates to the area of specialization indicated by the title of the class of position and the ability to apply such knowledge in performance of on-site inspections for all state projects under the jurisdiction of the State Building Commission in order to determine and to make recommendations to effect compliance; a working knowledge of state building code regulations, laws, etc.; the ability to interpret and apply construction plans and specifications; the ability to maintain inspection records and compose written reports; and related capacities and abilities.

## **EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: graduation: graduate from high school or a technical vocational school; and

Experience: Such as may have been gained through: employment in the construction field as a tradesperson, building inspector, or maintenance person directly involved in building construction, renovation, accessibility or compliance.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

**SPECIAL REQUIREMENTS:** At time of appointment, in the area of specialization indicated in the title of the class of position, a minimum of three (3) years experience in general building construction: a minimum of five (5) years experience and a Rhode Island master or journeyman plumbers license: a minimum of five (5) years and a Rhode Island Class A or Class B electricians license; a minimum of five (5) years and a valid Rhode Island master pipefitters I and master refrigeration I contractors license. Must possess certification as a qualified building official/inspector in accordance with Section 23-27.3-107.6 and 23-27.3-107-7 of the Rhode Island General Laws as amended and must maintain such certification and licensure in the area of specialization as a condition of employment. Must possess and maintain a valid Rhode Island Motor Vehicle Operator's License.

Class Created: July 14, 1991

Editorial Review: March 15, 2003